

## HEMINGTON,LUDDINGTON AND THURNING PARISH COUNCIL

Minutes of a meeting of Hemington, Luddington and Thurning Parish Council held on **Thursday 14 May 2026** after the Annual Parish Meeting at 19:30 hrs in Luddington Church.

**Present:** Cllr D Capp (T), Cllr P Dawson (L), Cllr R Drewery (T), Cllr I Mallett (L), Cllr G Paskell (T) [Chairman], Cllr A Wills (L)

**In attendance:** Mr R Allinson (Clerk to the Council)

| Ref:     | Item                                                                                                                                                                                                                  | Action |
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| 26.05.01 | <b>Confirmation of the Members of the Parish Council</b><br>All members of the Council had been appointed in May 2025 for a four-year term. All present indicated their willingness to continue in office.            |        |
| 26.05.02 | <b>Election of Chair for the year</b><br>Cllr Paskell had indicated his willingness to continue in this role. The Clerk advised that no other nominations had been received and Cllr Paskell was elected unanimously. |        |
| 26.05.03 | <b>Election of Vice Chair</b><br>Cllr Wills had indicated his willingness to continue in this role. The Clerk advised that no other nominations had been received and Cllr Wills was elected unanimously.             |        |
| 26.05.04 | <b>Apologies for absence and approval thereof</b><br>Apologies were received from Cllr Gibson (holiday), Cllr Harkness (holiday) and Cllr Strelczuk (holiday). These absences were approved.                          |        |
| 26.05.05 | <b>Declaration of Interests</b><br>There were no declarations of interest in relation to the items on the agenda.                                                                                                     |        |
| 26.05.06 | <b>Public Forum</b><br>One member of the public was present. It was <b>agreed</b> to take items 26.05.13a next so that he could contribute.                                                                           |        |

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| 26.05.13 | <p><b>Traffic Monitoring</b></p> <p>a) Martin Silcock presented a report which had been put together by himself and Lucy Price in relation to the operation of the speed sign in Luddington. Use of available data is still in its early stages, but indicates that average speeds are in excess of the 30 mph limit both inbound and outbound from the village, and that maximum speeds of 62mph inbound and 78mph outbound had been recorded. Around 12,000 vehicle movements had been recorded in each direction between 10 February and 13 May. It was accepted that the range of the device includes a distance outside the 30 mph limit which may influence the averages. Once the data is better understood, there may be a case to liaise with the Police if significant transgressions are still apparent.</p> <p>Martin Silcock and Lucy Price were thanked for the work they had done so far.</p> <p>b) It was agreed to use the 'Spy mode' of the device for a period (where the device is apparently off but still records data) to see if different driver behaviour is evident. The sign is to be retained in Luddington for one month, and then moved to Thurning in liaison with Cllrs Capp and Paskell, with additional support from Cllrs Gibson and Harkness if required. Data from Thurning should then be available for the July meeting.</p> <p>The Clerk was requested to obtain a price for installation of the remaining approved poles for the device with a view to submitting a new grant application soon to extend the scheme.</p> | <p>M Silcock</p> <p>Cllr Paskell<br/>15/06/26</p> <p>Clerk<br/>30/6/26</p> |
| 26.05.07 | <p><b>Approval of Minutes of Meeting 12 March 2026</b></p> <p>The minutes had been circulated to Councillors shortly after the meeting and posted on the website. The minutes were <b>approved</b> as a true record and signed afterwards by the Chairman.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                            |
| 26.05.08 | <p><b>Matters Arising from minutes</b></p> <p>a) The Actions Checklist prepared by the Clerk was <b>received</b>. The Clerk reported on outstanding matters: 186 – the volunteer's assistance had been accepted for painting the Hemington phonebox; 232 – Clerk has sent map and asked</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                            |

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|          | <p>for a quote for painting 30mph roundels on village entrances; 263 – Still awaiting a response from Shire re re-routing buses to include Luddington and Thurning; 272 – Alconbury Flood Group are visiting Thurning Weir next week.</p> <p>b) The Clerk's paper on purchase of a defibrillator was considered and it was <b>agreed</b> that a semi-automatic device would be suitable, that the HeartOne device would be sufficient, and that an unlocked cabinet was most suitable. The Clerk was authorised to order these items from St John's Ambulance.</p> <p>c) No further items were raised.</p>                                                                                                                                                                                     | Clerk<br>31/5/26                                  |
| 26.05.09 | <p><b>North Northants Councillors Report</b></p> <p>Apologies were received from Cllr W Brackenbury and Cllr D Brackenbury..</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                   |
| 26.05.10 | <p><b>Policy Approvals</b></p> <p>The policy documents for Code of Conduct, Standing Orders and Financial Regulations as posted on the website are due for annual review. It was <b>agreed</b> that no changes are required, except updating the dates to indicate this annual review. The draft policies for IT Policy, Privacy Notice, Data Protection Policy and Publication Scheme were <b>approved</b>. The Clerk to produce final versions and post on the website.</p>                                                                                                                                                                                                                                                                                                                  | <p>Clerk<br/>21/5/26</p> <p>Clerk<br/>24/5/26</p> |
| 26.05.11 | <p><b>Financial Report</b></p> <p>a) The Internal Audit Report from the NCALC service was <b>received</b> noting the good position that this shows. The recommended policies have been approved under item 10 above.</p> <p>b) The Clerk presented the Annual Accounts showing income of £6,121, expenditure of £10,407 and reserves carried forward of £10,350. The accounts were <b>approved</b>.</p> <p>c) The Annual Governance Statement 2025/26 was <b>approved</b>, noting that the Council was able to respond positively to all the points raised apart from item 10 which is new this year. The new policies approved above mean this element can be responded to positively in future years The document was signed by the Chairman and Clerk. The Clerk to submit as required.</p> | Clerk<br>30/06/26                                 |

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| <p>d) The Accounting Statements 2025/26 and the variance report were <b>approved</b> and signed by the Chairman. The Clerk to submit as required. The Clerk advised that he is required to post a notice on the website advising when the public may inspect the accounts and records for a period of 30 working days which must include the first 10 working days of July. He will post this to meet the requirements and to fit with his own availability.</p> <p>e) The Clerk reminded Councillors of the process for being granted exemption from external audit and the Certificate of Exemption – AGAR 2025/26 Form 2 was <b>approved</b> and signed by the Chairman and the Clerk in his role as Responsible Financial Officer. The Clerk to submit as required.</p> <p>f) The Clerk presented a report on the current bank position showing a balance of £16,401.56 at the end of April. The precept of £6,052 has been received in full. There has been no expenditure in the new financial year. The report was <b>received</b>. Councillor Wills checked and signed the bank reconciliation at the end of April.</p> <p>g) The Clerk advised that the three year Long Term Agreement with Zurich Insurance is still in place – the 2026/27 year will be the second year. Zurich had proposed renewal terms a little above last year within budget. It was <b>agreed</b> to renew with Zurich on these terms. The Clerk confirmed that the cover for street furniture was sufficient to cover the speed sign and associated items added during the year.</p> <p>h) The following payments were <b>approved</b>:</p> <table border="1"> <tr> <td>Vision ICT – Annual website hosting June 2026 to May 2027</td><td>£265.50*</td></tr> <tr> <td>NCALC – Annual Membership to March 2027 including data protection officer (£12) and Internal Audit (£240.24)</td><td>£529.66*</td></tr> <tr> <td>DCK Payroll Mar Qtr and Year End 2026</td><td>£42.00*</td></tr> <tr> <td>Zurich Insurance – Year 2 of 3 commencing 1 June 2026</td><td>£369.11</td></tr> <tr> <td>Clerk Expenses to 31 March 2026</td><td>£93.56</td></tr> </table> | Vision ICT – Annual website hosting June 2026 to May 2027 | £265.50* | NCALC – Annual Membership to March 2027 including data protection officer (£12) and Internal Audit (£240.24) | £529.66* | DCK Payroll Mar Qtr and Year End 2026 | £42.00* | Zurich Insurance – Year 2 of 3 commencing 1 June 2026 | £369.11 | Clerk Expenses to 31 March 2026 | £93.56 | <p>Clerk<br/>30/06/26</p> <p>Clerk<br/>30/06/26</p> <p>Clerk<br/>30/06/26</p> <p>Clerk<br/>26/5/26</p> |
| Vision ICT – Annual website hosting June 2026 to May 2027                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | £265.50*                                                  |          |                                                                                                              |          |                                       |         |                                                       |         |                                 |        |                                                                                                        |
| NCALC – Annual Membership to March 2027 including data protection officer (£12) and Internal Audit (£240.24)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | £529.66*                                                  |          |                                                                                                              |          |                                       |         |                                                       |         |                                 |        |                                                                                                        |
| DCK Payroll Mar Qtr and Year End 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | £42.00*                                                   |          |                                                                                                              |          |                                       |         |                                                       |         |                                 |        |                                                                                                        |
| Zurich Insurance – Year 2 of 3 commencing 1 June 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | £369.11                                                   |          |                                                                                                              |          |                                       |         |                                                       |         |                                 |        |                                                                                                        |
| Clerk Expenses to 31 March 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £93.56                                                    |          |                                                                                                              |          |                                       |         |                                                       |         |                                 |        |                                                                                                        |

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|          | <div>Information Commissioners Office – Data Protection Fee (direct debit)</div> <div>£52.00</div>                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                          |
|          | <p>* Amounts include recoverable VAT</p> <p>i) The Clerk advised correspondence received from debt collectors acting for nPower alleging an amount due of £749.41. The Clerk has asked for further information to support the claim. The matter was <b>noted</b> and further information can be considered at the next meeting.</p>                                                                                                                                                                                                        |                                          |
| 26.05.12 | <p><b>Planning Matters</b></p> <p>a) The re-consultation on the anaerobic digester at Rectory Farm and associated road improvements was discussed and the draft response letters circulated by the Clerk were <b>approved</b>. The 16/10/23 letter referred to in the letters should be included as an enclosure.</p> <p>b) No further applications had been notified up to the meeting date.</p> <p>c) The Clerk referred to the summary report of active planning applications – only the anaerobic digester remains on the list.</p>    | Clerk<br>24/5/26                         |
| 26.05.14 | <p><b>Thurning Pocket Park Renovation</b></p> <p>a) It was <b>agreed</b> that the next step is to liaise with the Alconbury Flood Group as noted in item 8a above.</p>                                                                                                                                                                                                                                                                                                                                                                     |                                          |
| 26.05.15 | <p><b>Training</b></p> <p>The update report from the Clerk was <b>received</b>. It was <b>agreed</b> not to seek a Whole Council face to face session for ‘What is Neighbourhood Planning’ as the cost is more than double on-line attendance. The Clerk was asked to pursue booking an entire on-line session for this Council, or otherwise to book places as soon as they become available.</p>                                                                                                                                         | Clerk<br>30/5/26                         |
| 25.05.16 | <p><b>Highways/Footpaths/Public Rights of Way</b></p> <p>a) Only one item now remains on HORT – the blind bend between Hemington and Lutton. The Clerk will raise this again with Community Liaison at NNC Highways. Cllr Mallett advised that NNC had rejected the need for alterations to the electric fencing on NY4 which she had personally reported on HORT. Her contact at the British Horse Society had examined photographs and advised that it is definitely not acceptable. Cllrs Mallett and Capp will continue to pursue.</p> | Cllr Mallet<br>& Cllr<br>Capp<br>30/6/26 |

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|          | <p>Cllr Mallett will also report debris from a burnt out car on the Luddington to Thurning road.</p> <p>b) The Old Footpath group have identified that the path they wish to re-instate was considered to become NK4 on the Definitive Map, but was not included on the final version in 1956. The Definitive Map Officer advises there should be 'Review Notes' to accompany the map and efforts are being made to track this document down in County Archives..</p>                                                                                                                 | <p>Cllr Mallett<br/>24/5/26</p> <p>Clerk<br/>30/6/26</p> |
| 26.05.17 | <p><b>Police Liaison Representative Report (PLR)</b></p> <p>The Clerk advised that there were no significant matters to bring to the Council's attention. His written report was <b>received</b>.</p>                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
| 26.05.18 | <p><b>Correspondence and Council Briefings</b></p> <p>a) The log of correspondence received was <b>reviewed</b>. Item 1802 is to be closed and reliance placed on one-off events; item 1934 – Cllr Capp to attend highways walk round at Thurning on 9/6/26 at 11.30 with the Clerk. The NNC approach to support for heating oil costs was discussed. Cllr Capp passed to the Clerk a letter from a resident in regard to the phone mast that was proposed in December 2023. The Clerk will respond based on information available following the refusal of planning in May 2024.</p> | <p>Clerk<br/>24/5/26</p>                                 |
| 26.05.19 | <p><b>Any Other Business</b></p> <p>The Clerk reported a discussion with the MP – Lee Barron – who is aiming to visit all rural areas to improve his understanding of the issues to be addressed. It was <b>agreed</b> to advise him of the dates of our meetings and to offer to arrange a separate Public Meeting at 6.30pm in advance of the Parish Council meeting if he chooses one of our dates.</p>                                                                                                                                                                            | <p>Clerk<br/>31/5/26</p>                                 |
| 26.05.20 | <p><b>Meeting dates for 2026</b></p> <p>The future dates for the meetings in 2026 were <b>noted</b>. The next meeting is 9<sup>th</sup> July 2026 in Luddington Church.</p>                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| 26.05.21 | <p><b>Close of Meeting</b></p> <p>The meeting closed at 21:47 hrs</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |

Signed by Chairman .....

Date 09 July 2026

